



OCIYN MITZVAH PROJECT KIT

At-Home Sort Instructions

1. Gather the supplies needed before your sort begins to ensure your at-home sort is a success:
 - A large room or space for everyone to sort
 - Large contractor bags
 - Masking or Duct tape
 - Markers
 - Sorting Signs by Gender, Size, & Style (examples in table below)
 - Helpsy Clothing Sign (this is for clothes that are not in excellent condition)
 - A speaker with your favorite music!
2. Depending on what you are collecting, place your sorting and Helpsy sign in separate locations in your space. For example, if you are just collecting for children, you will only place signs for Boys/Girls not Men/Women.
3. When friends arrive with donations, place bags in a central location and divide your friends into groups of 3-4. Each group will work as a team to sort through 1 bag at a time. This ensures each piece of clothing is thoroughly inspected – making sure all clothing is in excellent condition.
4. Inspect each item of clothing to ensure it is free of rips, stains, and odors. In addition to this, inspect if an item is overly outdated, frayed, or in poor condition. If an item has any of the above, place it in the Helpsy pile. These will be given by JFCS to another organization who upcycles clothing.
5. If the item is in excellent condition, place it in its pile or area and continue sorting through the remaining bags.
6. After all items are sorted, place labeled tape on each contractor bag with what items are inside.
7. Reach out to Skylar Fox at sfox@jfcsp Philly.org or (267) 273-5537 to coordinate a drop off time that works for you both.

Sorting Label Sizing Chart: You may not need all the labels below!

Men's Tops	Men's Bottoms	Women's Tops	Women's Bottoms	Boys Tops	Boys Bottoms	Girls Tops	Girls Bottoms	Coats/Jackets	Shoes
Men's Tops XS/S	Men's Bottoms XS/S	Women's Tops XS/S	Women's Bottoms XS/S	Boys Tops S	Boys Bottoms S	Girls Tops S	Girls Bottoms S	Men's S/M	Men's Shoes
Men's Tops M	Men's Bottoms M	Women's Tops M	Women's Bottoms M	Boys Tops M	Boys Bottoms M	Girls Tops M	Girls Bottoms M	Men's L/XL	Women's Shoes
Men's Tops L	Men's Bottoms L	Women's Tops L	Women's Bottoms L	Boys Tops L	Boys Bottoms L	Girls Tops L	Girls Bottoms L	Women's S/M	Children's Shoes
Men's Tops Plus	Men's Bottoms Plus	Women's Tops Plus	Women's Bottoms L	Boys Tops XL	Boys Bottoms XL	Girls Tops XL	Girls Bottoms XL	Women's L/XL	

Additional Labels you may need

Helpsy	Toddlers	Accessories
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